

CITY OF LINCOLN REQUEST FORM

Submit one original to City Clerk

REQUEST FOR (*please check one*): ORDINANCE RESOLUTION

DESIRED DOCKET DATE:

REQUEST MADE BY:

DEPARTMENT:

EMERGENCY MEASURE REQUIRED: No Yes
IF EMERGENCY, GIVE REASON (See Art. 5, Sec. 2 of Charter):

DIRECTOR'S EST'D TIME/TESTIMONY, please check one:

0 - No Hearing (Consent Agenda) 1 - Short 2 - Average 3 - Long

REASONS OR JUSTIFICATION FOR PROPOSED LEGISLATION:

TO BE COMPLETED BY CITY CLERK	
BILL #:	
DATE:	
INTRO:	
P.H.:	

DOES REQUESTOR WISH TO REVIEW AND APPROVE THIS ORDINANCE PRIOR TO ITS INTRODUCTION?

DOES DOES NOT

DIRECTOR'S SIGNATURE

DATE

TO BE USED BY THE FINANCE DEPARTMENT

BUDGET REVIEW:

DATE:

ACCOUNT NUMBER AND APPROPRIATE BALANCES:

DATE:

FUND AVAILABILITY APPROVED

DATE:

FINANCE DIRECTOR'S SIGNATURE

DATE